



Pawnee Business Council Special Meeting AGENDA

January 11, 2017, **9:00 a.m.**, Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

W. Bruce Pratt - President
Darrell J. Wildcat – Vice President
Phammie Littlesun - Secretary
M. Angela Thompson – Treasurer

Sammye Adson – First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter – Fourth Council seat

- I. **Call to Order & Invocation**
- II. **Roll Call – Declaration of Quorum**
- III. **Approval of Agenda**
- IV. **Approval of Minutes** – PBC Meeting Minutes December 15, 2016 and PBC Meeting Minutes December 21, 2016
- V. **Pawnee Business Council President Report**
- VI. **Pawnee Business Council Committee and Travel Reports**
- VII. **Pawnee Business Council Travel Requests for Approval**
- VIII. **Pawnee Tribal Development Corporation CEO Report**
- IX. **Pawnee Nation College President Report**
- X. **Pawnee Nation Executive Director Report**
- XI. **Pawnee Nation Attorney General Report**
- XII. **Old Business**
 1. Approval of Revision to Resolution #16-109, Position Change from Teller to Secretary
- XIII. **New Business**
 1. RWI Consulting, Burial Insurance Presentation (10 min)
 2. Discussion and Approval of 3D Seismic Survey “Oil and Gas Exploration” by Paragon Geophysical Services
 3. Approval of Letter of Support for Pawnee Nation College for grant submission
 4. Budget Committee Recommendations:
 - a. Approval of Resolution #17-01, Salazar Appropriation for \$15,000 (Scholarships)
 - b. Approval of American Indian Chamber of Commerce Membership and Dues (\$300.00)
 - c. Approval of 2016 Property Management Budget Modification #3
 - d. Approval of Resolution #17-02, Revisions to Fiscal Policies and Procedures – Appendix A: Procurement
 - e. Approval of Resolution #17-03, Revisions to Fiscal Policies and Procedures – Appendix L: Records Management
 - f. Approval of IHS Housekeeping 2016 Budget Modification #1
 - g. Approval of Purchase over \$5,000 for IHS Housekeeping of a Tractor (\$21,000)
 - h. Approval of Purchase over \$5,000 for Law Enforcement for Laptops (\$9,647.34)
 5. Approval of Resolution #17-04, Health Education Contract with IHS
 6. Approval of Resolution #17-05, Community Health Services Contract with IHS
- XIV. **Open Forum**
- XV. **Executive Session**
 1. Executive Director Annual Evaluation

**Disclaimer: Agenda is subject to change until approved in Council Meeting

XVI. Adjournment

* Tabled Items:

1. Approval of Credit Card Policy Revisions
2. Approval of Fuel Man Policy
3. Approval of Resolution #16-103, Grievance Procedure Steps Policy Revision

A handwritten signature in black ink, appearing to read "Dennis J. Giddens". The signature is written in a cursive style with a long horizontal line extending to the right.

Pawnee Business Council Special Meeting MINUTES

January 11, 2017, 9:00 a.m., Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

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W. Bruce Pratt - President	Sammye Adson – First Council seat
Darrell J. Wildcat – Vice President	Dawna Hare - Second Council seat
Phammie Littlesun - Secretary	Adrian Spottedhorsechief - Third Council seat
M. Angela Thompson – Treasurer	Liana Chapman Teter – Fourth Council seat

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I. Call to Order & Invocation

President W. Bruce Pratt called the meeting to order at 9:00 A.M. Mr. Andrew Knife Chief gave the invocation.

II. Roll Call – Declaration of Quorum

Secretary Phammie Littlesun called the roll. President Bruce Pratt – here, Darrell Wildcat – excused, Phammie Littlesun – here, M. Angela Thompson – here, Sammye Adson – here, Dawna Hare – here, Adrian Spottedhorsechief – here and Liana Chapman Teter – here. **Quorum established.**

III. Approval of Agenda

Motion made by Dawna Hare to approve the Pawnee Business Council meeting Agenda for January 11, 2017, seconded by Liana Chapman Teter.

Vote: Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

IV. Approval of Minutes – PBC Meeting Minutes December 15, 2016 and PBC Meeting Minutes December 21, 2016

Motion made by Dawna Hare to approve the Pawnee Business Council meeting minutes for December 15, 2016 with changes, seconded by Adrian Spottedhorsechief.

Vote: Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – abstain, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

Motion made by Sammye Adson to approve the Pawnee Business Council meeting minutes for December 21, 2016, seconded by Phammie Littlesun.

Vote: Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Dawna Hare – abstain, Adrian Spottedhorsechief – yes, Liana Chapman Teter - abstain and President Pratt – not voting. Motion carries.

V. Pawnee Business Council President Report

President Pratt reported on the following:

1. Attended the Southern Plains Indian Health Board meeting in Oklahoma City
2. Pawnee Nation is hosting the UINOKT meeting on January 30th

VI. Pawnee Business Council Committee and Travel Reports

Phammie Littlesun: attended the Proposal Review meeting on January 9th; January 10th attended the Veterans Organization meeting;

Adrian Spottedhorsechief:

Liana Chapman Teter: attended the Budget meeting; attended the Proposal Review meeting

VII. Pawnee Business Council Travel Requests for Approval

No travel requests

VIII. Pawnee Tribal Development Corporation CEO Report

Roger Smith reported on the following:

1. Update on StoneWolf Expansion
2. Convenient store improvements
3. Goals for the next year concerning the business'
4. Starting of Agriculture Business' within the year
5. Question on the Revenue Shares
6. Council asked for pictures of the Expansion
7. Discussion on growing produce

IX. Pawnee Nation College President Report

Mike Burgess reported on the following:

1. The Board of Trustees Meeting will be January 13 & 14
2. Update on Spring Enrollment
3. Update on Outreach for Students
4. Update on the Forensic Audit
5. Working on a Grant for National Endowment Humanities
6. Asked about 2018 Budget Call

X. Pawnee Nation Executive Director Report

The Executive Director reported on the following:

1. Goals for 2017
2. Waiting on the Insurance adjuster on the repairs
3. Update on the Lawsuit with BIA
4. Discussion on Records Management

XI. Pawnee Nation Attorney General Report

The Attorney General, Don Mason reported on the following:

1. Election Commission Training

*President Pratt called for a 10 minute break at 10:03 am.
President Pratt called the meeting back to order at 10:17 am.*

XII. Old Business

1. Approval of Revision to Resolution #16-109, Position Change from Teller to Secretary

Motion made by Adrian Spottedhorsechief to approve the revision to Resolution #16-109 to change the position “Teller” to “Secretary”, seconded by Dawna Hare.

Vote: Phammie LittleSun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

XIII. New Business

1. RWI Consulting, Burial Insurance Presentation (10 min)

Representatives from RWI Consulting did a presentation to the Business Council on Healthcare and Burial insurance.

Ms. Thompson volunteered to take the lead on this effort for insurance for Tribal members.

2. Discussion and Approval of 3D Seismic Survey “Oil and Gas Exploration” by Paragon Geophysical Services

Motion made by Liana Chapman Teter to approve the signing of the 3D Seismic Survey of “Oil and Gas Exploration” by Paragon Geophysical Services, seconded by Dawna Hare.

Vote: Phammie LittleSun – no, M. Angela Thompson – no, Sammie Adson – no, Dawna Hare – no, Adrian Spottedhorsechief – no, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

Motion made by Dawna Hare to table the signing of the 3D Seismic Survey of “Oil and Gas Exploration” by Paragon Geophysical Services, seconded by Adrian Spottedhorsechief.

Vote: Phammie LittleSun – yes, M. Angela Thompson – abstain, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

3. Approval of Letter of Support for Pawnee Nation College for grant submission

Motion made by M. Angela Thompson to approve the support letter for the Pawnee Nation College for a grant submission, seconded by Dawna Hare.

Vote: Phammie LittleSun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

4. Budget Committee Recommendations:
a. Approval of Resolution #17-01, Salazar Appropriation for \$15,000 (Scholarships)

Motion made by M. Angela Thompson to approve Resolution #17-01 for the Salazar Appropriation in the amount of \$15,000 for Scholarships for Graduate Students with the Education Division including Budget Modification #1, seconded by Liana Chapman Teter.

Vote: Phammie Little Sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

- b. Approval of American Indian Chamber of Commerce Membership and Dues (\$300.00)

Motion made by M. Angela Thompson to approve the membership and dues with the American Indian Chamber of Commerce of Oklahoma in the amount of \$300, seconded by Liana Chapman Teter.

Vote: Phammie Little Sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

- c. Approval of 2016 Property Management Budget Modification #3

Motion made by M. Angela Thompson to approve the 2016 Budget Modification #3 for Property Management in the amount of \$10,670.00, seconded by Liana Chapman Teter.

Vote: Phammie Little Sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

- d. Approval of Resolution #17-02, Revisions to Fiscal Policies and Procedures – Appendix A: Procurement

Motion made by M. Angela Thompson to approve Resolution #17-02 for revisions to the Fiscal Policy and Procedures, Appendix A: Procurement, seconded by Adrian Spottedhorsechief.

Vote: Phammie Little Sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

- e. Approval of Resolution #17-03, Revisions to Fiscal Policies and Procedures – Appendix L: Records Management

Motion made by M. Angela Thompson to approve Resolution #17-03 for revisions to the Fiscal Policy and Procedures, Appendix L: Records Management, seconded by Adrian Spottedhorsechief.

Vote: Phammie Little sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

f. Approval of IHS Housekeeping 2016 Budget Modification #1

Motion made by M. Angela Thompson to approve the 2016 Budget Modification #1 for the IHS Housekeeping in the amount of \$22,470.00, seconded by Liana Chapman Teter.

Vote: Phammie Little sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

g. Approval of Purchase over \$5,000 for IHS Housekeeping of a Tractor (\$21,000)

Motion made by M. Angela Thompson to approve the purchase a tractor in the amount of \$21,000 for the IHS Housekeeping, seconded by Liana Chapman Teter.

Vote: Phammie Little sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

h. Approval of Purchase over \$5,000 for Law Enforcement for Laptops (\$9,647.34)

Motion made by M. Angela Thompson to approve the purchase laptops in the amount of \$9,647.34 for Law Enforcement, seconded by Liana Chapman Teter.

Vote: Phammie Little sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

5. Approval of Resolution #17-04, Health Education Contract with IHS

Motion made by Dawna Hare to approve Resolution #17-04 for a contract between Health Education and IHS, seconded by Liana Chapman Teter.

Vote: Phammie Little sun – yes, M. Angela Thompson – yes, Sammie Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

6. Approval of Resolution #17-05, Community Health Services Contract with IHS

Motion made by Dawna Hare to approve Resolution #17-05 for a contract between the Community Health Representative Services and IHS, seconded by Phammie Little sun.

Vote: Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

XIV. Open Forum

SA: Pawnee Nation Princess Activity, requesting a budget for funds;

Adrian Spottedhorsechief acknowledged Kenneth Templeton, Pawnee Tribal Member from the audience

Dawna Hare: acknowledgement of Autumn Only A Chief;

Phammie Littlesun: Website needs to be updated; Erin Brockovich presentation tomorrow;

Angela Thompson: Asked when the Housing and PBC joint meeting be rescheduled;

Ms. Adson: asked if the Tribe would help purchase the K9 for the City of Pawnee, donations are being requested by the City; asked for TDC to do something about the noisy chairs in the restaurant at StoneWolf;

President Pratt: Resignation letter from Elis Horsechief from TERO Commission; Resignation letter from Monie Horsechief from the Housing Commission;

Adrian Spottedhorsechief: Asked if there was planning for a meeting being set up to meet with the surrounding tribes for discussion on issues;

Sammye Adson: Talked with Otoe and Ponca Tribes and they are interested in a meeting;

President Pratt will initiate a letter to tribal leaders and asked the Council to get him agenda items to include.

XV. Executive Session

1. Executive Director Annual Evaluation

Motion made by M. Angela Thompson to table the Executive Director Annual Evaluation until the next Pawnee Business Council meeting on January 26th, seconded by Adrian Spottedhorsechief.

Vote: Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Dawna Hare – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Pratt – not voting. Motion carries.

XVI. Adjournment

Motion made by Adrian Spottedhorsechief to adjourn, seconded by M. Angela Thompson.

Vote: All in favor, none against. Motion carries to adjourn at 12:23 pm.

Approved: February 4, 2016
Date



W. Bruce Pratt, President
Pawnee Business Council



Phammie Littlesun, Secretary
Pawnee Business Council