Pawnee Business Council Special Meeting

AGENDA

January 11, 2017, 9:00 a.m., Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

W. Bruce Pratt - President
Darrell J. Wildcat – Vice President
Phammie Littlesun - Secretary
M. Angela Thompson – Treasurer

Sammye Adson – First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter – Fourth Council seat

I. Call to Order & Invocation
II. Roll Call – Declaration of Quorum
III. Approval of Agenda
IV. Approval of Minutes – PBC Meeting Minutes December 15, 2016 and PBC Meeting Minutes December 21, 2016
V. Pawnee Business Council President Report
VI. Pawnee Business Council Committee and Travel Reports
VII. Pawnee Business Council Travel Requests for Approval
VIII. Pawnee Tribal Development Corporation CEO Report
IX. Pawnee Nation College President Report
X. Pawnee Nation Executive Director Report
XI. Pawnee Nation Attorney General Report
XII. Old Business
   1. Approval of Revision to Resolution #16-109, Position Change from Teller to Secretary
XIII. New Business
   1. RWI Consulting, Burial Insurance Presentation (10 min)
   2. Discussion and Approval of 3D Seismic Survey “Oil and Gas Exploration” by Paragon Geophysical Services
   3. Approval of Letter of Support for Pawnee Nation College for grant submission
   4. Budget Committee Recommendations:
      a. Approval of Resolution #17-01, Salazar Appropriation for $15,000 (Scholarships)
      b. Approval of American Indian Chamber of Commerce Membership and Dues ($300.00)
      c. Approval of 2016 Property Management Budget Modification #3
      d. Approval of Resolution #17-02, Revisions to Fiscal Policies and Procedures – Appendix A: Procurement
      e. Approval of Resolution #17-03, Revisions to Fiscal Policies and Procedures – Appendix L: Records Management
      f. Approval of IHS Housekeeping 2016 Budget Modification #1
      g. Approval of Purchase over $5,000 for IHS Housekeeping of a Tractor ($21,000)
      h. Approval of Purchase over $5,000 for Law Enforcement for Laptops ($9,647.34)
   5. Approval of Resolution #17-04, Health Education Contract with IHS
   6. Approval of Resolution #17-05, Community Health Services Contract with IHS
XIV. Open Forum
XV. Executive Session
   1. Executive Director Annual Evaluation

**Disclaimer: Agenda is subject to change until approved in Council Meeting**
XVI. Adjournment

*Tabled Items:
1. Approval of Credit Card Policy Revisions
2. Approval of Fuel Man Policy
3. Approval of Resolution #16-103, Grievance Procedure Steps Policy Revision
Pawnee Business Council Special Meeting
MINUTES
January 11, 2017, 9:00 a.m., Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

W. Bruce Pratt - President
Darrell J. Wildcat – Vice President
Phammie Littlesun - Secretary
M. Angela Thompson – Treasurer
Sammy Adson – First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter – Fourth Council seat

I. Call to Order & Invocation

President W. Bruce Pratt called the meeting to order at 9:00 A.M. Mr. Andrew Knife Chief gave the invocation.

II. Roll Call – Declaration of Quorum


III. Approval of Agenda

Motion made by Dawna Hare to approve the Pawnee Business Council meeting Agenda for January 11, 2017, seconded by Liana Chapman Teter.


IV. Approval of Minutes – PBC Meeting Minutes December 15, 2016 and PBC Meeting Minutes December 21, 2016

Motion made by Dawna Hare to approve the Pawnee Business Council meeting minutes for December 15, 2016 with changes, seconded by Adrian Spottedhorsechief.


Motion made by Sammy Adson to approve the Pawnee Business Council meeting minutes for December 21, 2016, seconded by Phammie Littlesun.


V. Pawnee Business Council President Report

President Pratt reported on the following:
1. Attended the Southern Plains Indian Health Board meeting in Oklahoma City
2. Pawnee Nation is hosting the UINOKT meeting on January 30th

VI. **Pawnee Business Council Committee and Travel Reports**

Phammie Littlesun: attended the Proposal Review meeting on January 9th, January 10th
attended the Veterans Organization meeting;

Adrian Spottedhorsechief:

Liana Chapman Teter: attended the Budget meeting; attended the Proposal Review meeting

VII. **Pawnee Business Council Travel Requests for Approval**

No travel requests

VIII. **Pawnee Tribal Development Corporation CEO Report**

Roger Smith reported on the following:
1. Update on StoneWolf Expansion
2. Convenient store improvements
3. Goals for the next year concerning the business’
4. Starting of Agriculture Business’ within the year
5. Question on the Revenue Shares
6. Council asked for pictures of the Expansion
7. Discussion on growing produce

IX. **Pawnee Nation College President Report**

Mike Burgess reported on the following:
1. The Board of Trustees Meeting will be January 13 & 14
2. Update on Spring Enrollment
3. Update on Outreach for Students
4. Update on the Forensic Audit
5. Working on a Grant for National Endowment Humanities
6. Asked about 2018 Budget Call

X. **Pawnee Nation Executive Director Report**

The Executive Director reported on the following:
1. Goals for 2017
2. Waiting on the Insurance adjuster on the repairs
3. Update on the Lawsuit with BIA
4. Discussion on Records Management

XI. **Pawnee Nation Attorney General Report**

The Attorney General, Don Mason reported on the following:
1. Election Commission Training
President Pratt called for a 10 minute break at 10:03 am.
President Pratt called the meeting back to order at 10:17 am.

XII. Old Business
1. Approval of Revision to Resolution #16-109, Position Change from Teller to Secretary

Motion made by Adrian Spottedhorsechief to approve the revision to Resolution #16-109 to change the position “Teller” to “Secretary”, seconded by Dawna Hare.


XIII. New Business
1. RWI Consulting, Burial Insurance Presentation (10 min)

Representatives from RWI Consulting did a presentation to the Business Council on Healthcare and Burial insurance.

Ms. Thompson volunteered to take the lead on this effort for insurance for Tribal members.

2. Discussion and Approval of 3D Seismic Survey “Oil and Gas Exploration” by Paragon Geophysical Services

Motion made by Liana Chapman Teter to approve the signing of the 3D Seismic Survey of “Oil and Gas Exploration” by Paragon Geophysical Services, seconded by Dawna Hare.


Motion made by Dawna Hare to table the signing of the 3D Seismic Survey of “Oil and Gas Exploration” by Paragon Geophysical Services, seconded by Adrian Spottedhorsechief.


3. Approval of Letter of Support for Pawnee Nation College for grant submission

Motion made by M. Angela Thompson to approve the support letter for the Pawnee Nation College for a grant submission, seconded by Dawna Hare.

4. Budget Committee Recommendations:
a. Approval of Resolution #17-01, Salazar Appropriation for $15,000 (Scholarships)

Motion made by M. Angela Thompson to approve Resolution #17-01 for the Salazar Appropriation in the amount of $15,000 for Scholarships for Graduate Students with the Education Division including Budget Modification #1, seconded by Liana Chapman Teter.

Motion carries.

b. Approval of American Indian Chamber of Commerce Membership and Dues ($300.00)

Motion made by M. Angela Thompson to approve the membership and dues with the American Indian Chamber of Commerce of Oklahoma in the amount of $300, seconded by Liana Chapman Teter.

Motion carries.

c. Approval of 2016 Property Management Budget Modification #3

Motion made by M. Angela Thompson to approve the 2016 Budget Modification #3 for Property Management in the amount of $10,670.00, seconded by Liana Chapman Teter.

Motion carries.

d. Approval of Resolution #17-02, Revisions to Fiscal Policies and Procedures – Appendix A: Procurement

Motion made by M. Angela Thompson to approve Resolution #17-02 for revisions to the Fiscal Policy and Procedures, Appendix A: Procurement, seconded by Adrian Spottedhorsechief.

Motion carries.

e. Approval of Resolution #17-03, Revisions to Fiscal Policies and Procedures – Appendix L: Records Management

Motion made by M. Angela Thompson to approve Resolution #17-03 for revisions to the Fiscal Policy and Procedures, Appendix L: Records Management, seconded by Adrian Spottedhorsechief.
f. Approval of IHS Housekeeping 2016 Budget Modification #1

Motion made by M. Angela Thompson to approve the 2016 Budget Modification #1 for the IHS Housekeeping in the amount of $22,470.00, seconded by Liana Chapman Teter.


g. Approval of Purchase over $5,000 for IHS Housekeeping of a Tractor ($21,000)

Motion made by M. Angela Thompson to approve the purchase a tractor in the amount of $21,000 for the IHS Housekeeping, seconded by Liana Chapman Teter.


h. Approval of Purchase over $5,000 for Law Enforcement for Laptops ($9,647.34)

Motion made by M. Angela Thompson to approve the purchase laptops in the amount of $9,647.34 for Law Enforcement, seconded by Liana Chapman Teter.


5. Approval of Resolution #17-04, Health Education Contract with IHS

Motion made by Dawna Hare to approve Resolution #17-04 for a contract between Health Education and IHS, seconded by Liana Chapman Teter.


6. Approval of Resolution #17-05, Community Health Services Contract with IHS

Motion made by Dawna Hare to approve Resolution #17-05 for a contract between the Community Health Representative Services and IHS, seconded by Phammie Littlesun.