



Pawnee Business Council Special Meeting

December 2, 2015, **9:00 a.m.**, Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

W. Bruce Pratt - President	Sammye Adson – First Council seat
Adrian Spottedhorsechief – Vice President	Dawna Hare - Second Council seat
Phammie Littlesun – Secretary	Third Council seat
M. Angela Thompson – Treasurer	Liana Chapman Teter – Fourth Council seat

- I. Call to Order & Invocation
- II. Roll Call – Declaration of Quorum
- III. Approval of Agenda
- IV. Approval of Minutes – PBC Meeting Minutes June 26, 2015, PBC Meeting Minutes July 8, 2015 and PBC Meeting Minutes July 21, 2015
- V. Pawnee Business Council President Report
- VI. Pawnee Business Council Committee Reports
- VII. Pawnee Business Council Travel Reports
- VIII. Pawnee Business Council Travel Requests for Approval
- IX. Pawnee Tribal Development Corporation Report
- X. Executive Director Report
- XI. Old Business
 1. Approval of PBC Meeting Minutes June 10, 2015
 2. Approval of Resolution 14-73, Bonus Policy
 3. Approval of Resolution #15- 99, ICDBG
 4. Approval of Revisions to the Building Rental Policy, Fee Waiver
- XII. New Business
 1. Approval of Resolution 15-101, Smoking Policy
 2. Budget Committee Recommendations:
 - a. Approval of 2016 Title VI Elderly Meals Budget Donation
 - b. Approval of 2016 Fitness Center Budget
 - c. Approval Donation Request from Tribal Member, \$300
 - d. Approval Donation Request from Tribal Member, \$300
 - e. Approval Donation Request from Tribal Member, \$300
 3. Approval of Committee and Commission Handbook
 4. Approval of Pawnee Nation Organizational Chart
 5. Approval of Resolution 15-100, Violence in the Workplace
- XIII. Open Forum
- XIV. Executive Session
- XV. Adjournment

*** Tabled Items:**

1. Museum By-Laws
2. Approval of Interlocal Agreement with Pawnee County
3. Approval of Resolution #15-80, Credit Card Policy Revisions

**Disclaimer: Agenda is subject to change until approved in Council Meeting

Pawnee Business Council Special Meeting MINUTES

December 2, 2015, 9:00 a.m., Pawnee Nation Multi-Purpose Building
Pawnee Tribal Reserve

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W. Bruce Pratt - President	Sammye Adson – First Council seat
Adrian Spottedhorsechief – Vice President	Dawna Hare - Second Council seat
Phammie Littlesun – Secretary	Third Council seat
M. Angela Thompson – Treasurer	Liana Chapman Teter – Fourth Council seat

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I. Call to Order & Invocation

President W. Bruce Pratt called the meeting to order at 9:14 A.M. Adrian Spottedhorsechief gave the invocation.

II. Roll Call – Declaration of Quorum

Secretary Phammie Littlesun called the roll. President Bruce Pratt – here, Adrian Spottedhorsechief – here, Phammie Littlesun – here, M. Angela Thompson – here, Sammye Adson – here, Dawna Hare – here, and Liana Chapman Teter – excused. **Quorum established.**

III. Approval of Agenda

New Business #9. Selection of Health Care Provider; #10. Complaint

Motion was made by Adrian Spottedhorsechief to approve the Agenda for December 2, 2015 with changes, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

IV. Approval of Minutes – PBC Meeting Minutes June 24, 2015, PBC Meeting Minutes July 8, 2015 and PBC Meeting Minutes July 21, 2015

Motion was made by Adrian Spottedhorsechief to approve the PBC Meeting Minutes for June 24, 2015, seconded by Phammie Littlesun.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - abstain, and President Pratt – not voting. Motion Carries.

Motion was made by Adrian Spottedhorsechief to table the PBC Meeting Minutes for July 8th and 21st, 2015, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

V. Pawnee Business Council President Report

President Pratt reported on the following meetings and activities:

1. Meeting with Diana Perry on OEH projects and homes. Also discussed the water issue and well project

2. Read to the kids at the Pawnee Nation Learning Center for Native American Heritage Month
3. Meeting with Walter Echo-Hawk on the fracking resolution and the letters to the BIA and BLM he has been working on
4. Meeting with TERO and ICDBG on the TERO contract for the ICDBG project.
5. Met with Property Management on the roof at the superintendent's house
6. Met with Senator Lucas on the USDA funding for the after school program along with Deidre Yerbic and Jim Gray
7. Met with the insurance representative on a proposal for the insurance offered to employees
8. Meeting with the Bank of America along with members of PBC and TDC board on the StoneWolf expansion.

VI. Pawnee Business Council Committee Reports

Ms. Adson has no committee reports but she did report that she is waiting on a meeting with the BIA to discuss more about the fractionated land.

Ms. Littlesun reported that she attended the BIA exit interview, PBC meeting, TERO meeting with PBC. Ms. Littlesun has not attended any committee meetings.

Mr. Spottedhorsechief reported he attended the meeting with Bank of America.

Ms. Thompson reported on the budget committee meeting. Some of the items are on the agenda for Council approval today.

Mrs. Hare reported that she read to the kids at the learning center. Attended meetings with TERO and PBC, TDC and Bank of America, participated in the Title VI donation of hats and gloves, and the HR committee meeting. Some of the policies that were reviewed are on the agenda. HR Committee has been working on the solicitation policy; this item has been tabled until the Tax office can be present at the meeting. The best thing about the policies is that they are employee driven and she thanked Nicholas Wahpepah and Jamie Nelson for all the work that they have done.

VII. Pawnee Business Council Travel Reports

Mrs. Hare attended the Code Talker Presentation being inducted into the Oklahoma Military Hall of Fame.

Ms. Thompson attended the Tribal Interior Budget Formulation meeting.

President Pratt attended the meeting with the Comanche Nation in Norman on the 3 scalps.

Mr. Spottedhorsechief attended the Census Bureau meeting for Census 2020.

VIII. Pawnee Business Council Travel Requests for Approval

Ms. Thompson made the suggestion that Mr. Spottedhorsechief take the lead on the Ag Program in coordination with the Tribal Development Corporation and/or the TERO Commission.

Phammie Littlesun requests mileage to attend the UINOKT meeting.

President Pratt requests mileage to attend the BLM information meeting.

Motion was made by M. Angela Thompson to approval all travel except the Ag Travel, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - no, and President Pratt – not voting. Motion Carries.

IX. Pawnee Tribal Development Corporation Report

Mr. Roger Smith was present to report to Council on the Tribal Development Corporation. Mr. Smith Reported on the following:

1. Meeting with Bank of America and PBC
2. Working on updating the plan for the expansion
3. Production on the Screen-printing company will begin in January

President Pratt called for a 5 minute break.

President Pratt called the meeting back to order at 11:36 am.

X. Executive Director Report

Muriel Robedeaux, Acting Executive Director was present to report on the Executive office activities. Ms. Robedeaux reported on the following:

1. Attended the meeting with TERO and PBC
2. The Procurement office is moving into a new office and the new hire will start on Monday
3. Attended the meeting on the Healthcare Insurance
4. Update on the lights at the Roundhouse; an electrical contractor will be here today to get the light switch fixed
5. Sent out several notices on reports that are due. 4th quarter reports and Annual reports
6. Newsletter will run a special issue for the Election
7. All programs have been busy and taking care of clients
8. The tribal calendar will be coming out today or tomorrow
9. Announced some changes in staffing, new hires and separations

President Pratt called for a lunch break at 12:03 pm and to return at 1:30 pm at Roam Chief Center.

President Pratt called the meeting back to order at 1:34 pm

XI. Old Business

1. Approval of PBC Meeting Minutes June 10, 2015

Motion was made by Phammie Littlesun to approve the Pawnee Business Council Meeting Minutes of June 10, 2015, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

2. Approval of Resolution 14-73, Bonus Policy

Motion was made by M. Angela Thompson to deny the approval of Resolution 14-73, the Bonus Policy until a tribal funding source can be identified, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - no, and President Pratt – not voting. Motion Carries.

3. Approval of Resolution #15- 99, ICDBG

Motion was made by M. Angela Thompson to approve Resolution #15-99 for the proposed Guaranteed Maximum Price at \$903,985.57 for the Pawnee Nation Resource Complex, with amended changes, seconded by Sammye Adson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

4. Approval of Revisions to the Building Rental Policy, Fee Waiver

Motion was made by Phammie Littlesun to amend the Building Rental Policy, Fee Waiver, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

XII. New Business

1. Approval of Resolution 15-101, Smoking Policy

Motion was made by M. Angela Thompson to approve Resolution 15-101, Smoking Policy, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

2. Budget Committee Recommendations:

a. Approval of 2016 Title VI Elderly Meals Budget Donation

Motion was made by Adrian Spottedhorsechief to approve the 2016 Title VI Elderly Meals Budget in the amount of \$949.81, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

b. Approval of 2016 Fitness Center Budget

Motion was made by Adrian Spottedhorsechief to approve the 2016 Fitness Center Budget in the amount of \$22,640.33, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

c. Approval Donation Request from Tribal Member, \$300

Motion was made by M. Angela Thompson to approve the donation request of \$300.00 for Pawnee Tribal Member, seconded by Sammye Adson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - no, and President Pratt – not voting. Motion Carries.

d. Approval Donation Request from Tribal Member, \$300

Motion was made by Sammye Adson to approve the donation request of \$300.00 for Pawnee Tribal Member, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

e. Approval Donation Request from Tribal Member, \$300

Motion was made by Sammye Adson to approve the donation request of \$300.00 for Pawnee Tribal Member, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - no, and President Pratt – not voting. Motion Carries.

3. Approval of Committee and Commission Handbook

Motion was made by Dawna Hare to approve the Pawnee Nation Committee and Commission Handbook with changes, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

President Pratt called for a 5 minute break at 3:04 pm.

President Pratt called the meeting back to order at 3:15 pm.

4. Approval of Pawnee Nation Organizational Chart

Motion was made by M. Angela Thompson to approve the addition of the Cultural Division to the Pawnee Nation Organizational Chart, seconded by Sammye Adson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

5. Approval of Resolution 15-100, Violence in the Workplace

Motion was made by M. Angela Thompson to approve Resolution #15-100, Violence in the Workplace Policy, seconded by Phammie Littlesun.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

6. Selection and Approval of the Finance Director

Ms. Thompson made the recommendation to have a second interview with 2 of the top applicants due to the lack of tribal experience.

Motion was made by Dawna Hare to table the selection until a thorough interview of applicants can be made, seconded by M. Angela Thompson.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

7. Selection and Approval of the Executive Director

Motion was made by M. Angela Thompson to approve the selection of Andrew Knife Chief as Executive Director, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

8. Approval of Resolution #15-102, Selection of Attorney General

Resolution #15-102 was not required; Mr. Mason will be hired as an employee of the Nation.

Motion was made by M. Angela Thompson to select Mr. Don Mason as Attorney General as an employee of the Nation, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

President Pratt called for a 5 min break at 4:06 pm.

President Pratt called the meeting back to order at 4:11 pm.

9. Selection of Healthcare Provider

Motion was made by Sammye Adson to accept the Aetna for the Healthcare provider for the Pawnee Nation Employees, seconded by Adrian Spottedhorsechief.

VOTE: Adrian Spottedhorsechief – yes, Phammie Littlesun - yes, M. Angela Thompson - yes, Sammye Adson – yes, Dawna Hare - yes, and President Pratt – not voting. Motion Carries.

10. Complaint from Tribal Member

Ms. Thompson addressed the Council about a complaint from Tribal Member Beverly Nuttle. Mrs. Nuttle was upset with the planning for the Code Talker induction in the Oklahoma Military Hall of Fame. There was no follow up with her on attending the ceremony. She did receive a phone call and a letter but never heard back from anyone on the event and she was not in attendance. Ms. Thompson suggests an apology letter be written to Mrs. Nuttle and that it be written by Mrs. Teter since she was in charge of coordinating the events.

President Pratt agrees that an apology needs to be made and he will follow up with Mrs. Teter on the letter, getting with Mr. Matt Reed on the medal and looking into getting her a Pawnee Nation Pendleton.

XIII. Open Forum

Mr. William Howell: Discussion on a suggested historical site of the Pawnee boundary line; and concerns about elder's assistance and the poverty guidelines.

Ms. Sammye Adson: Some IHS campuses are open on Saturdays, would like to see that at Pawnee IHS; and a Complaint from the dental staff at IHS for screening to be conducted at the Learning Center and lack of communication among staff.

Ms. Phammie Littlesun: Question on the oil well on the Pawnee Nation property on beck drive and the noise from the trucks going in and out. She would like further information on the lease for that property.

Ms. Ann Collins: Announced the elders will be having a Winter Dance on the 12th. Title VI will be having a silent auction starting Monday.

XIV. Executive Session

There was nothing for Executive Session.

XV. Adjournment

Motion made by Adrian Spottedhorsechief to adjourn, seconded by M. Angela Thompson.
Vote: All in favor, none against. Motion carries to adjourn at 5:10 pm.

Approved: February 10, 2016
Date



**W. Bruce Pratt, President
Pawnee Business Council**



**Adrian Spottedhorsechief, Interim Secretary
Pawnee Business Council**