Pawnee Business Council Special Meeting
June 24, 2015, 9:00 a.m. Multi-Purpose Building
Pawnee Tribal Reserve

Misty M. Nuttle - President
W. Bruce Pratt - Vice President
Phammie Littlesun - Secretary
M. Angela Thompson - Treasurer
Sammye Adson - First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter - Fourth Council seat

I. Call to Order & Invocation

II. Roll Call - Declaration of Quorum

III. Approval of Agenda

IV. Pawnee Business Council Committee Reports

V. Pawnee Business Council Travel Reports

VI. Pawnee Nation College Report

VII. Executive Director Report

VIII. Old Business
1. Discussion on Cultural Leave Policy
2. PBC Meeting Minutes March 11, 2015

IX. New Business
1. Approval of Resolution #15-50, Revision to Fiscal Policy, Budget Committee
2. Presidential Appointments to Pawnee Nation Committees
3. Approval of Resolution #15-51, Amendment to Pawnee Nation Travel Policy
4. Budget Recommendations:
   a. Approval of Resolution #15-47, Proceeds of Labor (Pawnee Nation Education School Supplies & Other Area Schools)
   b. Approval of Pawnee Nation College Budget Request for payment over $5,000 for the NACTEP External Evaluator Year 2 Site 1 Visit
   c. Approval of donation request of $300 for Tribal Member for Indian Expo
   d. Approval of donation request of $300 for Tribal Member for OSU Powwow
   e. Approval of Gaming Commission Budget Increase
5. Approval of Resolution #15-48, LIHEAP
6. Approval of MOA and Tribal Contribution of $12,250 (IHS Sanitation Deficiency System)
7. Discussion on PNE Wind

X. Open Forum

XI. Executive Session
1. Interviews, Appointment and Approval of Resolution #15-49, TERO Commissioner
   a. Applicant 1, 1:30 pm
   b. Applicant 2, 1:50 pm
2. Discussion on TERO Fee

XII. Adjournment

* Tabled Items:
1. Resolution 12-48, Revisions Liquor Control Act
2. Museum By-Laws
3. Bonus Policy, Resolution #14-73
4. Violence in the Workplace Policy
Pawnee Business Council Special Meeting
June 24, 2015, 9:00 a.m., Multi-Purpose Building
Pawnee Tribal Reserve

Misty M. Nuttle - President
W. Bruce Pratt - Vice President
Phammie Littlesun – Secretary
M. Angela Thompson – Treasurer

Sammye Adson – First Council seat
Dawna Hare - Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter – Fourth Council seat

I. Call to Order & Invocation
II. Roll Call – Declaration of Quorum
III. Approval of Agenda
IV. Pawnee Business Council Committee Reports
V. Pawnee Business Council Travel Reports
VI. Pawnee Nation College Report
VII. Executive Director Report
VIII. Old Business
   1. Discussion on Cultural Leave Policy
   2. PBC Meeting Minutes March 11, 2015
IX. New Business
   1. Approval of Resolution #15-50, Revision to Fiscal Policy, Budget Committee
   2. Presidential Appointments to Pawnee Nation Committees
   3. Approval of Resolution #15-51, Amendment to Pawnee Nation Travel Policy
   4. Approval of Property Insurance, 6 Month Extension Letter
   5. Budget Recommendations:
      a. Approval of Resolution #15-47, Proceeds of Labor (Pawnee Public School and Fire and Rescue budget request)
      b. Approval of Pawnee Nation College Budget Request for payment over $5,000 for the NACTEP External Evaluator Year 2 Site 1 Visit
      c. Approval of donation request of $300 for Tribal Member for Indian Expo
      d. Approval of donation request of $300 for Tribal Member for OSU Powwow
   6. Approval of Resolution #15-48, LIHEAP
   7. Approval of MOA and Tribal Contribution of $12,250 (IHS Sanitation Deficiency System)
X. Open Forum
XI. Executive Session
   1. Interviews, Appointment and Approval of Resolution #15-49, TERO Commissioner
      a. Applicant 1, 1:30 pm
      b. Applicant 2, 1:50 pm
   2. Discussion on TERO Fee
XII. Adjournment

* Tabled Items:
   1. Resolution 12-48, Revisions Liquor Control Act
   2. Museum By-Laws
   3. Bonus Policy, Resolution #14-73
   4. Violence in the Workplace Policy
   5. PBC Meeting Minutes March 25, 2015
Pawnee Business Council Special Meeting
MINUTES
June 24, 2015, 9:00 a.m., Multi-Purpose Building
Pawnee Tribal Reserve

===============================================
Misty M. Nuttle – President
W. Bruce Pratt – Vice President
Phammie Littlesun – Secretary
M. Angela Thompson – Treasurer
Sammye Adson – First Council seat
Dawna Hare – Second Council seat
Adrian Spottedhorsechief - Third Council seat
Liana Chapman Teter – Fourth Council seat

===============================================
I. Call to Order & Invocation

President Misty M. Nuttle called the meeting to order at 9:17 A.M. Liana Chapman Teter gave the invocation.

II. Roll Call – Declaration of Quorum


III. Approval of Agenda

Add: New Business, Item 5. E. Approval of Gaming Commission Budget Increase; Item 8. Discussion on PNE Wind


Change: New Business, Item 5. A. Pawnee Nation Education School Supplies & other area schools

Motion made by Adrian Spottedhorsechief to approve the Agenda with amended changes, seconded by Sammye Adson.


IV. Pawnee Business Council Committee Reports

Treasurer Thompson reported on the Budget Committee Meeting. There was discussion on Sports Commission and the other items are on the agenda today.

V. Pawnee Business Council Travel Reports

President Nuttle mentioned that there will be a travel report form for the Council to fill out so they will be able to use that for reporting.

Bruce Pratt reported he attended the monthly meeting at IHS for the Service Unit Health Board. Discussion was on the health fair coming up during Homecoming and other events with tribal programs. They initiated pilot tests for tele-medicine for Veterans Affairs. The board asked if he would like to be appointed to the Oklahoma City Inter-Tribal Health Board. He let them know that he would take the position if the Council was ok with it.

Ms. Thompson asked what the results were for the pilot test of tele-medicine.
Mr. Pratt said he did not know at this time. They were checking blood pressure and using it as a home monitoring system. What they are trying to do is alleviate the travel of Veterans and do the testing here at IHS to make it easier on the Veterans. The report will be given at the next health board meeting.

President Nuttle mentioned that a request was made to Mr. Scott by the health board to have the tele-medicine tests and report back. They have received the information yet but are looking to receive information next week.

Ms. Carol Nuttle asked about billing and being reimbursed for the services from the VA. What is the success of the billing and if they are actively going after funds. How are they going to serve our people? These are important issues that will bring more money for our people.

There was a request for microphones for the Council to be able to hear what they are reporting and so the audience may be able to hear business being conducted.

Ms. Thompson mentioned that she would like to see better customer service at the reception area and on the phones. Her sons are into nutrition and into working out, one of them went over to get a full work up of their chemical levels and everything and it was non-existent to them at IHS to do that. He did write a letter to Mr. Scott and got a response back but she would like more advocates for the people.

President Nuttle suggested a form be drafted for Tribal members to fill out for issues that need to be addressed and the Council can take those to the board.

Ms. Carol Nuttle said the she would like to see the views and the issues on a national level to be reported and how these issues will affect our people. The clinic to her knowledge has never had a planning session with the tribes in this area to find out the needs of the people. She sees the need for that kind of a planning for this area.

Ms. Adson suggested an advocate to be available for the elders to help and network for them for their needs.

President Nuttle mentioned that there is a position similar to that and whether is being used for that purpose she does not know. They do pick them up, take them to the store and see to their needs. We do have other programs that have little pieces of resources but not just one program or person to pull it all together and take care of all of the needs for our elders.

Phammie Littlesun reported that on May 19th and 20th that she went to a conference on Enrollment in Norman and she mentioned that it was a waste of money and time. She was disappointed with the presentation and some of the possibilities on Enrollment have been in discussion during their meetings and with the Nasharo Council. He mainly touched on DNA testing and went in-depth on just that subject. On May 22nd she attended the Tribal Leaders Roundtable Discussion. Ms. Littlesun also attended the Sovereignty Symposium and enjoyed the symposium this year and presentations. One of the discussions she enjoyed was about traditional healing and getting back to traditional ways of healing for the people. She also attended a workshop on language as well.

Ms. Teter asked what her expectations were in going into the Enrollment Conference.

Ms. Littlesun said that she would like to hear more ideas about Enrollment. She made a lot of contacts from other tribes and was able to get more information from them than she did from the presenter.

President Nuttle went to a lot of the other trainings that have already been reported on. On the 20th she attended the Joseph Eves Roundtable discussion. There was discussion on the changes made to the OMB
Super Circular. What was interesting during the banking update was that the Pawnee Nation had been banking with Chase Bank and was asked to end our services with them because of regulatory issues from the banking industry. What has transpired is that the banking industry is being more scrutinized with tribal funds generated from gaming operations because of money laundering and other possible illegal activities. The IRS wants to have auditors come in to tribes with gaming departments and audit all the records. As a result, the IRS has provided a comment period for the proposed regulations. Chase did not want to put all those standards or policies in place and just wanted to get out of business with tribes with gaming operations. This brought a little more clarification on why the bank cut ties with us out of the blue. Ms. Nuttle also participated in several webinars online.

VI. **Pawnee Nation College Report**

Stacy Burns was present to give the Pawnee Nation College Report to the Council. Mrs. Burns reported that the College is in their third week of summer session. They have three students who will be getting their Bachelor’s degree. There is a medical coding certification that is ongoing. Also, they are continuing with the Microsoft Office computer classes that are being offered to the employees at the Pawnee Nation. The Council is invited to the Board of Trustees meeting that will be on June 30 and July 1st. They are partnering with Pawnee Public Schools on a Department of Education grant to be submitted by June 29th. The Pawnee Nation College has received an EPSCoR grant to refurbish the basement of the Albin Leadingfox Hall for a science lab.

President Nuttle asked how much the grant was for.

Mrs. Burns was not sure.

President Nuttle asked if the Property Department or the THPO office is involved with the process of refurbishing the basement since the building is on the National Register of Historic Places and there are regulations.

Mrs. Burns was not sure but they are aware of the regulations.

President Nuttle mentioned that she would need to get the specifics on this because the College leases the building from the Nation and asked why they are applying to refurbish the buildings.

Ms. Gover said that she will set up a meeting with Mr. Burgess on these issues.

*President Nuttle called for a break at 10:28 am until 10:45 am.*
*President Nuttle called the meeting back to order at 10:44 am.*

VII. **Executive Director Report**

Executive Director, Lisa Gover reported to the Council on program activities. She introduced Berwyn Moses, Jr., he is going to be helping in the Executive Office with records management and filing. Ambresa Zotigh-Hall is also working in the Executive Office with summer youth.

The Executive Office has been working on the Committee and Commissions Handbook, Council Training, and Ms. Gover has been working with the Treasurer on questions she had on invoices.

Property Management has been working with IHS on the water samples. Well 3 will be going online within the next week. There is a need to for a chlorine pump. We are glad to be on our own water. The ramp to the Gaming Commission office has been completed.
Law Enforcement has been updating the SORNA handbook and the application is going to be submitted for approval.

The Department of Health and Community Services are working on Homecoming events including the Health Fair on the 2nd.

The Education Division will be having Homecoming events as well and the Museum will be open to the public during weekend for a rest stop for those who get out of the heat.

Administrative Affairs/Finance Director was hurt on the job and has been out of the office due to injury. Ms. Robedeeaux is getting ready to submit the 2015 Indirect Cost Proposal that is due on June 30th. The Finance office is prepared for the audit and they have been working with the auditor to get everything underway. The Tax Office is looking into the formulas for Motor Fuels to see what the State of Oklahoma uses.

Human Resources have set interviews for the Planning Director position and the CHR generalist will be interviewed as well.

Ms. Thompson asked if any progress has been made on the evaluation form since the last meeting.

Mr. Wahpepah said no, it has not been looked at but it will be looked into as soon as possible.

Ms. Gover continued her report and mentioned a map of the tornado shelters that are available around the reservation for people to use. She provided information on the Buy Back program for the Council to review. There have been a few inquiries from Tribal members on the land buy back. Ms. Gover reported that there is an office space issue for the new hire of Attorney General but they are looking into using the space that the College is not using.

Ms. Thompson asked about the status that Mrs. Teter mention about the land in Nebraska.

Ms. Gover said that she will call and do follow up on that land.

Mrs. Teter mentioned that the person that was to be contacted has been out of the country and the offer changed from donation to selling the land with stipulations.

Mr. Spottedhorsechief mentioned that the Tribe adopted Roger Welsch into the tribe and he is a huge advocate of the Pawnee Nation and asking people to donate their land. Mr. Spottedhorsechief would like to see the Pawnee Nation do something to acknowledge him for his work that he has done for us and be in contact more with him to maintain the relationship with him.

President Nuttle said that Mr. Welsch is in correspondence with the Nation on some other issues that he will be in contact with us to get resolved.

Ms. Thompson asked about the directive at a quarterly meeting about the covering of the roof at the Superintendents house. She mentioned that the housing authority said that they would help with money for that they are not just throwing a tarp on it and making it more structurally stable. She is asking if anything has been done on that and on the building at the Community Building being moved yet.

Ms. Gover said no, there has not been anything done on either of the buildings but she will make sure it is going to get taken care of.
Ms. Carol Nuttle asked if the Tribe has thought about looking at a reality office to address the concerns with all the land the Nation has.

Mr. Duane Pratt asked about money set aside for the land acquisition and if there is a termination date for the buyback program.

President Nuttle said that yes there is money set aside and that to her understanding there is not a termination date for the buyback program.

President Nuttle asked Ms. Gover about the comment that was made in her written report about the Staff Attorney job description being sent to a law student who worked for the tribe.

Ms. Gover said that she had sent it for review to an employee of the Pawnee Nation who went to law school and a few others. She said that it is sitting in her plate for final review and she has not been able to get back to it to make her final edits.

Ms. Littlesun asked Lisa Gover if she or anyone has asked other tribes if they would share their job descriptions for a staff attorney. She has suggested before reaching out to the other tribes for information. Ms. Littlesun also asked where they are on the Cultural Division and why the position has not been advertised yet.

Ms. Adson offered her assistance with the evaluation form and also agreed with reaching out to the other tribes and networking.

President Nuttle asked Mr. Wahpepah about some software that HR use to have for a subscription to help with the job descriptions and forms.

Mr. Wahpepah is going to look into it.

VIII. Old Business

1. Discussion on Cultural Leave Policy

President Nuttle made mention that the idea for employees and Pawnee Nation people to participate in the Pawnee/Wichita Visitation. Discussion is on Cultural leave and what to grant leave for, in regards to cultural events.

2. PBC Meeting Minutes March 11, 2015

Motion made by Phammie Littlesun to approve the Pawnee Business Council Meeting Minutes for March 11, 2015 with changes, seconded by Adrian Spottedhorsechief.


President Nuttle called for lunch break at 11:50 am until 1:20 pm.
President Nuttle called the meeting back to order at 1:38 pm.

Motion to Amend the Agenda to go into Executive Session to do interviews for the TERO Commissioner.
Motion made by M. Angela Thompson to amend the Agenda to enter into Executive Session for the Interviews and then come out to continue with New Business, seconded by Bruce Pratt.


Motion made by Bruce Pratt to come out of Executive Session, seconded by Sammy Adson.

**Vote:** Bruce Pratt – yes, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammy Adson – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Nuttle – not voting. Motion carries.

IX. **New Business**

1. Approval of Resolution #15-50, Revision to Fiscal Policy, Budget Committee

Motion made by Bruce Pratt to table Resolution #15-50 for Revisions to the Fiscal Policy for the Budget Committee, seconded by Adrian Spottedhorsechief.

**Vote:** Bruce Pratt – yes, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammy Adson – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Nuttle – not voting. Motion carries.

2. Presidential Appointments to Pawnee Nation Committees

- Budget Finance Committee – M. Angela Thompson, all PBC Members, Finance Director, Planning Director, Grants and Contracts, and Administrative Affairs.
- Cultural Committee – Nasharo Council.
- Education Committee – Ned Williams, Helen Norris, and Carrie Peters.
- Enrollment Committee – Phammie Littlesun - Chairperson, Dawna Hare, Linda Jests, Delilah Moses and Duane Pratt.
- Governing Documents Committee – Elizabeth Blackowl – Chairperson, William Howell, Dawna Hare, Liana Chapman Teter, Bruce Pratt and Patrick Leading Fox – Nasharo Representative.
- Grievance Committee – Alison Black, Roberta Ahdunco, Kelly Kersey, and James Rice.
- Human Resource Committee – Dawna Hare, Christal Windholz and Tiffany Friezte.
- Land Management Committee – Sammy Adson – Chairperson, Phammie Littlesun, Bruce Pratt, Adrian Spottedhorsechief and Jimmy Jests.
- Language Committee – Zachary Rice, Steve Moore, Taylor Moore, Adrian Spottedhorsechief, Phammie Littlesun and Warren Pratt, Jr.
- Museum Advisory Committee – Matt Reed, Steve Knife Chief, Sonny Howell, Patsy Cooper.
- Property Committee – M. Angela Thompson, Dawna Hare, Monty Matlock and Jimmy Jests.
- Proposal Review Committee – Liana Chapman Teter, Laura Melton, Lisa Gover, Phammie Littlesun, Muriel Robedowns and Tiffany Friezte.
- Pawnee Service Unit Health Board – Misty M. Nuttle, Liana Chapman Teter and Bruce Pratt.
• Standing Bear Memorial Representative – Phammie Littlesun.
• Tribal Emergency Response Committee – Monty Matlock, Misty M. Nuttle, Lisa Gover, Muriel Robideaux, all Division Directors, Fire Chief, Emergency Management Coordinator and Communications.

3. Approval of Resolution #15-51, Amendment to Pawnee Nation Travel Policy

Motion made by M. Angela Thompson to approve Resolution #15-51 Amendment to the Pawnee Nation Travel Policy, seconded by Sammye Adson.

**Vote:** Bruce Pratt – yes, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - no and President Nuttle – not voting. Motion carries.

4. Approval of Property Insurance Renewal

Motion made by Bruce Pratt to approve the Property Insurance Renewal at $49,706.00 with Sullivan Insurance, seconded by Adrian Spottedhorsechief.

**Vote:** Bruce Pratt – yes, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Nuttle – not voting. Motion carries.

5. Budget Recommendations:
   a. Approval of Resolution #15-47, Proceeds of Labor (Pawnee Public School and Fire and Rescue budget request)

Motion made by Bruce Pratt to approve Resolution #15-47, Proceeds of Labor drawdown of $52,500 for Fire and Rescue to purchase a tender and equipment ($45,000) and for Pawnee Nation Education Division to purchase and distribute school supplies for Pawnee Public School Title VII Program ($6,500) and for the purchase of school supplies for other area school districts within the service area ($1,000), seconded by Sammye Adson.

**Vote:** Bruce Pratt – yes, Phammie Littlesun – yes, M. Angela Thompson – yes, Sammye Adson – yes, Adrian Spottedhorsechief – yes, Liana Chapman Teter - yes and President Nuttle – not voting. Motion carries.

   b. Approval of Pawnee Nation College Budget Request for payment over $5,000 for the NACTEP External Evaluator Year 2 Site 1 Visit

Motion made by Bruce Pratt to approve the Pawnee Nation College Budget Request for payment for the NACTEP External Evaluator Year 2 Site 1 visit in the amount of $5,750, seconded by Liana Chapman Teter.
c. Approval of donation request of $300 for Tribal Member for Indian Expo

Motion made by Sammye Adson to approve a $300 donation for Tribal Member for Indian Expo, seconded by Adrian Spottedhorsechief.


d. Approval of donation request of $300 for Tribal Member for OSU Powwow

Motion made by Adrian Spottedhorsechief to approve a $300 donation on behalf of Tribal Member for the OSU Powwow, seconded by Sammye Adson.


e. Approval of Gaming Commission Budget Increase

Motion made by Bruce Pratt to approve the Gaming Commission Budget increase of $316,273 making the total budget $961,884, seconded by Liana Chapman Teter.


6. Approval of Resolution #15-48, LIHEAP

Motion made by Bruce Pratt to approve Resolution #15-48, LIHEAP manual, seconded by Adrian Spottedhorsechief.


7. Approval of MOA and Tribal Contribution of $12,250 (IHS Sanitation Deficiency System)

Motion made by M. Angela Thompson to table Agenda Item #7, Memorandum of Agreement with the Indian Health Services, seconded by Phammie Littlesun.

8. Discussion on PNE Wind Lease

Motion made by Bruce Pratt to not proceed and maintain, seconded by .


X. Open Forum

Mr. Duane Pratt had concerns about the Executive Session discussion on TERO Fees. His concern is that no one on the Commission was informed about the discussion. He would like a courtesy of being informed or that the Chairman is informed.

President Nuttle said that the Council needs to get a consensus on the interpretation of on fees.

Mrs. Ramona Horsechief had a question on the buildings that TDC purchased. She has a business and she would like to rent the little building next to BJ's Quick Stop. She asked if the building was an option to lease and will tribal members be the first in line to do so.

Ms. Sammye Adson had a call from Morgan Littlesun and he asked the same question and informed her that the little building was fully stocked with equipment. It was the understanding that Gary Vance was going to sell the equipment.

President Nuttle asked if Gary Vance is leasing the building and to find the terms of lease and equipment.

Mrs. Horsechief mentioned that she has a business plan in place already.

Ms. Elizabeth Blackowl mentioned that Ms. Thompson was at the Tax Commission meeting and wanted to know where Bruce Pratt was. Saying that Bruce is the Vice President and should have been available if the President was out of the office. Ms. Blackowl wanted to know who was in charge when the President is gone?

President Nuttle responded that she felt the Treasurer would know more about the tax codes and therefore asked her to step in for her at the meeting since she was unable to attend.

Ms. Carol Nuttle said that she thinks it is within the realm of being in charge to send anyone to represent the office of the President. Ms. Nuttle asked Bruce Pratt how he felt slighted.

Mr. Bruce Pratt said that he was not aware of the meeting. He would like to be notified when the President is out of the office or that the Council should be notified. This would give him a heads up in case something did happen. It would be nice to have been notified.
President Nuttle responded that she will in the future make sure it made known to all the Council that she will be out of the office.

Mrs. Ramona Horsechief asked that employees not be allowed to post on Facebook during working hours and asked if there is a policy. She mentioned a few posts that had foul language, references to smoking weed, partying after work, and other obscene comments being posted during work. She feels it is bad taste and makes the Pawnee Nation look bad and hope that it gets addressed.

Ms. Thompson asked that if it is to be addressed that the individual be addressed and make all of the employees suffer from a policy to address one person. She feels that there is a lot of good information that gets out there concerning the Pawnee Nation.

XI. **Executive Session**
   1. Interviews, Appointment and Approval of Resolution #15-49, TERO Commissioner
      a. Applicant 1, 1:30 pm
      b. Applicant 2, 1:50 pm
   2. Discussion on TERO Fee

VOTE: F. Adson – 4; and E. Horsechief – 1

**Motion made by Bruce Pratt to approve Resolution #15-49 for Frank Adson to be appointed to the TERO Commission, seconded by Liana Chapman Teter.**


XII. **Adjournment**

**Motion made by Bruce Pratt to adjourn, seconded by Sammye Adson.**

**Vote:** All in favor, none against. Motion carries to adjourn at 6:09 pm.

Approved: December 2, 2015

W. Bruce Pratt, President
Pawnee Business Council

Phammie Littlesun, Secretary
Pawnee Business Council

Pawnee Business Council Special Meeting, June 24, 2015 @ 9:00 a.m.
Pawnee Nation Multi-Purpose Building – 808 Morris Road
Page 10